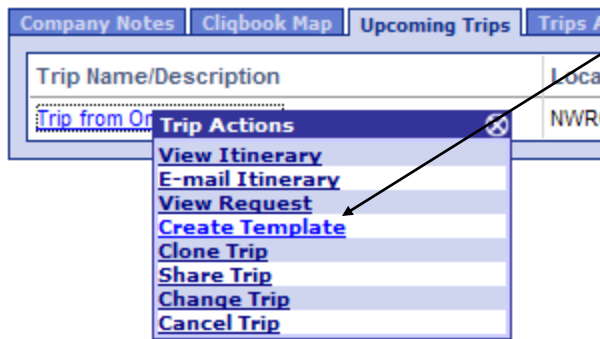


To Create a Template, click the trip name and select Create Template.



Name the trip and/or add a description and click SAVE.

Owner: Me Search

Template Name(Please use a unique name) ☐ This template is global (for all users of your travel configuration)

Trip from Omaha to Dallas

Description:

Save Delete Template Book Template View All Templates

Eppley Airfield (OMA) to George Bush Intercontinental (IAH)

Continental (CO) Flight Number 2352 Depart After 10:46 AM (Economy)

[Edit Air](#) [Remove Air](#)

Connecting at George Bush Intercontinental (IAH) to Dallas Ft Worth Intl (DFW)

Continental (CO) Flight Number 2918 Depart After 2:55 PM (Economy)

[Edit Air](#) [Remove Air](#)

[Add Air](#) [Add Car](#) [Add Hotel](#)

Dallas Ft Worth Intl (DFW) to George Bush Intercontinental (IAH)

Continental (CO) Flight Number 2920 Depart After 4:35 PM (Economy)


[Edit Air](#) [Remove Air](#)

Connecting at George Bush Intercontinental (IAH) to Eppley Airfield (OMA)

Continental (CO) Flight Number 1913 Depart After 9:00 PM (Economy)

From the Template list you can edit or book from the template

View Travel Templates

 **Travel Templates**


You may choose from one of these pre-defined trip templates to speed your booking process. Simply select the trip you want to take, and Clickbook will use all the pre-defined travel information to book your trip. If you travel to the same locations repeatedly, you may create your own template, or use one defined by your travel management staff.

You may view itineraries and book travel for the following people using their templates: WILLIAM NEVER

Personal Travel Templates -- WILLIAM NEVER + Add New Template


	Template Name	Created by	Description
Edit Book	Trip from Omaha to Dallas	NEVER, WILLIAM	


You have the option to search for the specific flights in the template or do a general search

 **Run Template *Trip from Omaha to Dallas* for:** WILLIAM NEVER


☒ Search for these specific flights ☐ I would like to do a general search

Depart Date


 **Eppley Airfield (OMA) to George Bush Intercontinental (IAH)**


 Continental (CO) Flight Number 2352 Depart After 10:46 AM (Economy)

Connecting at George Bush Intercontinental (IAH) to Dallas Ft Worth Intl (DFW)


 Continental (CO) Flight Number 2918 Depart After 2:55 PM (Economy)

Depart Date

 **Dallas Ft Worth Intl (DFW) to George Bush Intercontinental (IAH)**

 Continental (CO) Flight Number 2920 Depart After 4:35 PM (Economy)

Connecting at George Bush Intercontinental (IAH) to Eppley Airfield (OMA)

 Continental (CO) Flight Number 1812 Depart After 9:09 PM (Economy)

The results will be returned and you continue the process as normal.